附件1：

天目湖校区私有非机动车通行证办理汇总表

**单位名称（盖章）： 制表日期： 年 月 日**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **序号** | **车主**  **姓名** | **车主**  **手机号** | **车辆类别（对应位置打“√”）** | | | | **备注** |
| **电动三轮车** | **电动二轮车** | **自行车** | **其他（具体类型）** |
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**制表人： 单位负责人签字：**

说明：请校内各单位将此汇总表填写完毕后，与天目湖校区校卫队张队长（手机号13914490899）联系，约定具体时间、地点，由张队长携带非机动车通行证上门服务。

附件2：

天目湖校区公有非机动车通行证办理汇总表

**单位名称（盖章）： 制表日期： 年 月 日**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **序号** | **责任人姓名** | **责任人**  **手机号** | **车辆类别（对应位置打“√”）** | | | | **备注** |
| **电动三轮车** | **电动二轮车** | **自行车** | **其他（具体类型）** |
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**制表人： 单位负责人签字：**

说明：1.汇总表中责任人应为基层单位主管、副主管及以上人员，责任人对车辆使用人履行相应的管理责任。

2.请校内各单位将此汇总表填写完毕后，与天目湖校区校卫队张队长（手机号13914490899）联系，约定具体时间、地点，由张队长携带非机动车通行证上门服务。